

# Fauquier County Parks & Recreation Department

**May 3, 2006  
Marshall Community Center  
Marshall, VA**

Present:

Carl A. Bailey, Chairman  
David Graham, Vice Chairman  
Debbie Reedy, Treasurer  
Donald P. Johnson, Jr.  
Tom Harris  
Larry Miller, Ex Officio  
Niki Barwick, P&R Staff

Parks and Recreation Board Meeting

I. Call to order

The Parks and Recreation Board meeting was called to order at 7:02 P.M. by Chairman Carl A. Bailey.

II. Pledge of Allegiance

III. Approval of Agenda

**A motion was made by Debbie Reedy that the agenda be adopted as presented. Seconded by Donald Johnson. The vote was unanimous in favor.**

IV. Comments from citizens – No citizens present to make comments.

V. Presentations/Commendations – Northern Region Superintendent introduced Tae Kwon Do program instructor Rick Pfeiffer. He explained that this program has 35 students from ages 5 through adult. Mr. Pfeiffer gave a brief description of the program and then introduced some of the enrolled students to give a demonstration of the type of elements they are learning at the center.

Eastern Region Superintendent introduced the new Park Manager for Lake Brittle, Michael Campbell. Chairman Bailey welcomed Michael and said the staff and community is looking forward to working with him.

At this time Chairman Bailey asked that 4 items ( VIII. E, VIII. F, VIII. G and VIII. I) be moved up on the agenda in consideration of citizens present. There was general agreement to this request.

VIII. Action Items

E. Eagle Scout project – Michael Hanson, Southern Region Superintendent introduced Eagle Scout candidate Jonathan Keiper. Jonathan presented his project plans to build two horseshoe pits at Monroe Park. Following a brief question and answer period,

Chairman Bailey asked Michael Hanson if he was in support to this project. He answered, "Yes." There was general consensus of the Board to approve this request. Chairman Bailey thanked Jonathan and stated he looked forward to seeing the completed project.

F. FAST request for pool rental during operating hours – Steve Norman representing FAST came before the Board to request that the use of the Larry Weeks Community Pools for three rentals be extended for 1 hour into public swim time for three swim meets. Following a brief period of discussion and questions of Mr. Norman, Chairman Bailey stated that a decision would be made when this item appeared later on the agenda.

G. Computer Clubhouse proposal/study – Colleen Hahn of Equal Footing Foundation gave a power point presentation of the Computer Clubhouse concept and its impact on the communities it serves and a request to set up a Clubhouse at Marshall Community Center. Following a period of comments and questions from the Board, Chairman Bailey called for further study. Mr. Bailey then asked Mr. Miller to set up a site visit for Board members, and a worksession.

I. Connections Plan – Jennifer Toole of Toole Design Group presented the Connections Plan that completes the one Earth Design developed beginning in 1997. She gave an overview of the Plan for access to Trails, Bikeways, Greenways and Blueways for pedestrians in and around Fauquier County. After listening with great interest, and then a brief session of questions, answers and comments, Chairman Bailey suggested a worksession be held with Ms Toole invited to attend. He then asked Mr. Miller to arrange the session.

At his time Chairman Bailey returned to the agenda as published.

VI. Consent Agenda

- A. Minutes
- B. Treasurer's Report & Payment of Bills
- C. Friends of Monroe Park affiliation
- D. Policy revision – Fees and Charges

**A motion was made by David Graham to adopt/approve items on the consent agenda consisting of: the minutes of the Parks and Recreation Board Meeting on April 5, 2006 as presented; the Treasurer's Report of check registers, financial reports and budget action forms (Budget Office requested that a budget for expenditures from the trust funds in FY06 be established, and re-appropriate revenue to offset the expenditure for fencing at Academy Hill Park paid for by the Town of Warrenton) as presented; the affiliation status of Friends of Monroe Park be renewed as presented and the request to revise Policy # B 8-1 Fees and Charges as presented. Seconded by Debbie Reedy. The vote was unanimous in favor.**

VII. Reports

A. Bids/Contracts Committee – No meeting held. Mr. Miller stated that a meeting for the upcoming month is needed, and he will set that up.

B. Swimming Pools Planning Committee – Debbie Reedy stated no action needed on this item, and that the pool is preparing to open.

C. School Coop Agreement Liaison – Donald Johnson reported that a meeting was held in April, and the notes will be forthcoming. He reported that discussion at the meeting included: A recommendation the fields at Auburn Middle School be taken out of use because of problems with the football fields, and the courts at Auburn have been taken over by the Department.

D. Legislative Liaison – Debbie Reedy reported on a meeting held on April 28, 2006 with the County Legislative Advocate. The items discussed for potential future proposals are as listed on the agenda page.

E. Sports Coordination Council – Donald Johnson reported that the meeting held on April 26, 2006 was attended by only two former Council board members, himself and Mr. Miller. Mr. Miller gave an update on field projects.

F. Budget Committee – Debbie Reedy reported that no meeting was held, and that staff is getting ready to start FY08 process.

G. Revenue Philosophy/Policy – Tom Harris stated he needs to meet with Mr. Miller.

I. Director's Report – In addition to the background/update in the report, Mr. Miller stated the following: 1) An announcement that committees as follows needs to schedule meetings: Aquatics, Bids and Contracts, Legislative and Budget. 2) Two birthdays on the Board – Tom Harris' and Debbie Reedy's are celebrated this month. 3) P. B. Smith restrooms are still an outstanding issue that needs to be addressed. 4) Farmers Market at Monroe Park - survey of potential vendors may indicate there is not enough interest. 5) Rappahannock Swim Club in Remington may ask County to take over it operations. Parks and Recreation may be looked to for advice. 6) Fauquier Trails Coalition has invited the Board and many others to a trail tour on 5/18/06 4:30-6:00 p.m. 7) The new addition of the MCC stage enhancement is for use by basketball court spectators or as a stage extension. 8) A Past Perfect Software package for tracking artifacts and other historical items at several sites is being considered. 9) Archeological Study at Rappahannock Station may commence next week. 10) A business at Vint Hill requested installation of a sponsorship banner. Chairman Bailey stated he wants more discussion on this request. Tom Harris asked if it conflicted with County sign ordinance. 11) The County Finance Director is revising the County Petty Cash Policy and has asked for input from the Department to help make the procedure simpler for Parks and Recreation

VIII. Action Items -

A. Sports Fields Complexes – Mr. Miller stated he would have a report on the Central Complex next month for the Board.

B. Capital Improvement Program FY08-17 – Parks and Recreation Park Planner, Don Schenck reviewed and explained issues that were discussed with the county staff at their meeting on 4/10/06. The discussion centered on ways to get funding for more of the projects that were submitted. A small projects fund was suggested. Mr. Miller reviewed the charts in the Board's meeting book. A question and answer period followed. **A motion was made by Debbie Reedy that the Board revise the 2008-2017 CIP submission as presented. Seconded by Tom Harris. The vote was unanimous in favor.**

C. Support of Community Recreation Organizations policy – Following discussion, **a motion was made by Donald Johnson that the proposed revisions of the Support of Community Recreation Organizations policy be approved as presented. Seconded by Debbie Reedy. The vote was unanimous in favor.**

D. Planning process review – Don Schenck, Park Planner presented problems with the plan review process and recommended improvements. Mr. Schenck stated he would like to first meet with Rick Carr, Director of Community Development to work out a solution to the problems, and if this is not successful move up to the next level. **A motion was made by Debbie Reedy that the recommendations for improving Parks and Recreation's role in the plan review process be approved and forwarded to Community Development for consideration. Seconded by Donald Johnson. The vote was unanimous in favor.**

E. Eagle Scout Project – See above for the presentation of this agenda item.

F. FAST request for pool rental during operation hours – There was an in-depth discussion on this request by the Board. Concerns were expressed about the creation of issues with the citizens, and the need for extensive notice of the delayed opening time. **A motion was made by Debbie Reedy that the extension of pool rental time as requested by F.A. S. T. for the three rentals as noted herein be approved with the following conditions: that the delayed opening will be advertised in the summer edition of the Good Times; that signs be posted around the pool advertising the delayed opening; that the F.A.S.T. will help in break down of meet and set up of normal operational duties to ensure a prompt opening to the public, and that meets will conclude so the public can use the pool at noon with no exception. Seconded by David Graham. The vote was unanimous in favor.**

G. Computer Clubhouse proposal/study – This item presented above. At this time Chairman Bailey appointed Donald Johnson and Tom Harris to tour the Clubhouses and asked that a worksession be set up in follow-up.

H. FY07 goals/objective/targets – Director Miller explained the color-coding of the Goals/Objective/Targets in the Board book. Following a brief discussion **a motion was made by**

**David Graham that the proposed goals/objectives/targets for FY07 be approved as presented. Seconded by Donald Johnson. The vote was unanimous in favor.**

I. Connections plan – This item presented above. Chairman Bailey asked that a worksession be scheduled within 2 weeks, and invite Jennifer Tool to attend. **A motion was made by Debbie Reedy that the Board schedule a work session on the Fauquier County Connections Plan within 2 weeks, a public hearing for June 7, 2006 to receive comments on the plan and include consultant, Jennifer Toole, at hourly rate, to attend. Seconded by Tom Harris. The vote was unanimous in favor.**

J. Community contributions – **A motion was made by Debbie Reedy that funding for Fauquier Youth Football be withdrawn for FY06 because they did not submit paperwork as required. Seconded by Carl Bailey.** Following discussion Debbie Reedy withdrew her motion.

**A motion was made by David Graham that Fauquier Youth Football receive no funding in FY06 because they did not submit paperwork, and staff comes back with options to re-allocate the funds left in the budget. Seconded by Donald Johnson. The vote was unanimous in favor.**

IX. Information Items - No comments on information provided.

A. Lighting Maintenance study – Mr. Miller reported that he is waiting for installation of the poles.

X. Board Time

Debbie Reedy suggested staff attendance be listed.

Donald Johnson attended the Monroe Park Meeting and reported to them that this Board had obtained the release of funds to commence Phases II & III at the Park. He also reported the pre-bid meeting and MAP Grant Meeting is at Monroe Parks on 5/4/06.

Carl Bailey thanked the Region Superintendents for coming to the meeting and pointed out he was unable to hear a lot of the presentations, and asked if a portable p.a. system was available. He stated he felt one was needed.

XI. Adjournment

There being no further business, **a motion was made by David Graham to adjourn the meeting. Seconded by Debbie Reedy. The vote was unanimous in favor.** The meeting adjourned at 9:25 p.m.

---

Carl A. Bailey  
Chairman  
Parks and Recreation Board

---

Date